



SEAMAN  
HIGH  
SCHOOL  
CELEBRATING



100  
YEARS

2019-2020  
CALENDAR  
& INFORMATION GUIDE





**DR. STEVE NOBLE, Superintendent**

This is an exciting year and time in history for our Seaman community as we celebrate our 100th graduating class at Seaman High School. I'm honored to serve as your superintendent as we approach this milestone together.

While looking back and commemorating the rich history and traditions, we continue to brighten our future. We have invested boundless energy into building strong and healthy relationships; rigorous and relevant learning; and a responsive and caring culture and we look forward to more work in these areas as we continue to provide the best education and opportunities for our kids.

I am looking forward to another year filled with exciting opportunities and accomplishments. On behalf of all of the staff at Seaman School District, best wishes for a great school year that is filled with success to you and your family.

<b>SEAMAN EDUCATION CENTER</b> .....	785-575-8600
901 NW Lyman Rd. 66608	<a href="http://www.seamanschools.org">www.seamanschools.org</a>
Danira Fernandez-Flores, Director of Secondary Education	
Rebecca Kramer, Director of Elementary Education	
Bob Horton, Business Director .....	785-575-8602
TBD, Director of Human Resources .....	785-575-8602
Candace LeDuc, Director of Communications and Grants/Board Clerk	
Megan Nussbaum, Director of Innovation	

<b>FACILITIES &amp; GROUNDS</b> .....	785-286-8430
Jason Golder, Director	

<b>FOOD/NUTRITION SERVICE</b> .....	785-575-8650
901 NW Lyman Rd. 66608	
Kaye Kabus, Director	

<b>HEALTH SERVICES</b> .....	785-286-7103
Jenny Crowell, Director	

<b>PARENTS AS TEACHERS</b> .....	785-286-7103
2032 N Kansas Ave. 66608	

<b>SECURITY</b> .....	785-286-8516
Phil McKay, Director	

<b>SPECIAL SERVICES</b> .....	785-575-8670
901 NW Lyman Rd. 66608	
Dedra Raines, Director	

<b>TECHNOLOGY</b> .....	785-286-8483
Jeff Mathes, Director	

<b>TRANSPORTATION</b> .....	785-286-8440
Ronna Blocker, Director	

**BOARD OF EDUCATION**

Seaman School District Board of Education is a seven-member body of citizens elected by the voters of the school district and charged with ensuring the district meets the best interests of the students and school system. Board members are elected to four-year terms. All seven serve the entire district voluntarily, without pay. Meetings are open to the public and are held at the Seaman Education Center, 901 NW Lyman Rd.



**Frank  
HENDERSON JR.**  
President



**Karl  
MCNORTON**  
Vice President



**James  
ADAMS**



**Christie  
APPELHANZ**



**Keith  
GRIFFIN**



**Fred  
PATTON**



**Cherie  
SAGE**



<b>ELMONT ELEMENTARY (K-6)</b> .....	785-286-8450
6432 NW Elmont Rd. 66618	
Joel Wells, Principal	



<b>LOGAN ELEMENTARY (K-6)</b> .....	785-575-8700
1124 NW Lyman Rd. 66608	
Christine Saunders, Principal	
David Ralph, Assistant Principal	



<b>NORTH FAIRVIEW ELEMENTARY (K-6)</b> .....	785-286-8500
1941 NE 39th St. 66617	
Kelli Finnegan, Principal	



<b>NORTHERN HILLS ELEMENTARY (K-6)</b> .....	785-286-2992
5620 NW Topeka Blvd. 66617	
Martha Darter, Principal	



<b>WEST INDIANOLA ELEMENTARY (K-6)</b> .....	785-286-8550
4201 NW Brickyard Rd. 66618	
Tami Wade, Principal	



<b>MATHES EARLY LEARNING CENTER (Preschool)</b> .....	785-286-7103
2032 N Kansas Ave. 66608	
Shanna McKenzie, Principal	



<b>SEAMAN HIGH SCHOOL (9-12)</b> .....	785-286-8300
4850 NW Rochester Rd. 66617	
Mike Monaghan, Principal	
Brad Dietz, Assistant Principal/Athletic Director	
Katherine Welch, Assistant Principal/Curriculum & Instruction	
Shelly Prengel, Assistant Principal/Freshman Center	
Lee Schmidt, Assistant Principal/Activities Director	



<b>SEAMAN MIDDLE SCHOOL (7-8)</b> .....	785-286-8400
5530 NW Topeka Blvd. 66617	
Annie Diederich, Principal	



<b>PLEASANT HILL LEARNING CAMPUS (7-12)</b> .....	785-575-8770
5830 NW Topeka Blvd. 66617	
Travis Brown, Assistant Principal	

**REGULAR SCHOOL HOURS**

SMS .....	7:50 am - 3:00 pm
SHS .....	7:55 am - 3:05 pm
Elementary .....	8:50 am - 4:00 pm
MELC Preschool .....	morning class 8:30 am - 11:30 am
.....	afternoon class 12:45 pm - 3:45 pm

**EARLY RELEASE SCHEDULE**

SMS .....	7:50 am - 11:00 am
SHS .....	7:55 am - 11:05 am
Elementary (lunch served) .....	8:50 am - 12:15 pm
MELC Preschool .....	No School

## ENROLLMENT



### K-12 ONLINE ENROLLMENT OPENS

**Look for an email invite**  
[www.seamanschools.org/enrollment](http://www.seamanschools.org/enrollment)



### PreK-12 WALK-IN ENROLLMENT

**11:00 am - 7:00 pm @  
Seaman Middle School**

New Students **MUST** enroll in person and provide:

- proof of residence (lease agreement, house contract or current utility bill)
- birth certificate
- immunization records

New SMS and SHS students must also contact the school to make an appointment to schedule classes.

## TRANSPORTATION

785-286-8440

Bus transportation is provided to all in-district Seaman students.

**SIGN UP AT ENROLLMENT**  
(online or in person)

- verify info
- get pick up & drop off times
- review transportation handbook

### CHANGING INFORMATION

Busing requests or changes require a 3-day notice, prior to becoming effective. **Only requests or changes made prior to Aug. 5 will be effective for the first day of school.** Changes must go through the district office by calling 785-575-8600.

### KINDERGARTEN PARENTS

A responsible person is required to be present and visible to receive each kindergarten student at the end of the school day.

If a parent opts for only a half-day, it must be the morning session. Bus transportation will only be provided TO school for half-day students.

### STUDENT DRIVERS

10-12 graders are the **ONLY** students who qualify to park on campus.

Parking permits are required (\$20) and purchased at enrollment. Students must participate in the random drug testing program to be eligible for a parking permit.

**July 5:** SHS parking passes available online <https://usd345.revtrak.net/>

**July 30:** SHS parking passes available for pick up at Seaman High School

## FOOD/NUTRITION

785-575-8650

**JULY 1:** Free & reduced applications available at Seaman Education Center.

The Food Service Meal Account program is DEBIT, not credit. Students must have a positive meal account balance to purchase a school meal. It is the responsibility of the parent or guardian to keep the balance positive per Seaman Board Policy effective July 1, 2017. To view details from this policy visit [www.seamanschools.org/BOEMealPolicy](http://www.seamanschools.org/BOEMealPolicy).

Elementary Lunch (K-6)	\$2.65
Secondary Lunch (7-12)	\$2.90
Breakfast (K-12)	\$1.85
Reduced Lunch (K-12)	40¢
Reduced Breakfast (K-12)	30¢
Extra Milk (K-12)	55¢
Adult Lunch	\$3.90
Adult Breakfast	\$2.35

Call 785-575-8650 to inquire about free/reduced lunch applications or visit [www.seamanschools.org/lunch](http://www.seamanschools.org/lunch) to download an application.

### [www.myschoolbucks.com](http://www.myschoolbucks.com)

Manage your entire family's school meal accounts online. You will need your student ID number to receive:

- 24/7 convenient access to prepayment service, account balance and purchase history info.
- Automatically receive low balance email notifications.

## HEALTH

785-286-7103

### IMMUNIZATION AND CHILD HEALTH ASSESSMENT

Seaman USD #345 School District abides by the State of Kansas Immunization (KS 72-5209) and Child Health Assessment (KS 72-5214) laws, and all students enrolling in this district shall provide written proof of current immunizations and for new students up to the age of nine years, shall submit evidence of a physical examination during the previous calendar year. For questions, please contact your building school nurse.

### ATHLETIC/ACTIVITY PAPERWORK

Before any student may try out or practice for any activity or sport, the school office must have the following on file.

- Assumption of Risk Form
- Pre-Participation Physical Form
- KSHSAA Concussion Guidelines & Release Form

All forms are available at the SMS or SHS office and at [www.seamanschools.org](http://www.seamanschools.org).

### BREAKFAST IS AN IMPORTANT START TO THE DAY!

Students perform better with morning food intake! They work faster, make fewer errors, have more energy and greater physical endurance. All Seaman schools have breakfast programs.

## FEES

Students who qualify for free and reduced lunch also qualify for free and reduced fees. You can pay your fees online by credit/debit card or bring a check/cash to enrollment on July 30.

	PreK	K-6	7-12
<b>INSTRUCTIONAL MATERIAL FEES</b>			
Regular	\$35	\$70	\$60
Reduced	\$15	\$25	\$20
Free	FREE	FREE	FREE
<b>TECH FEES</b>			
Regular	\$22.50	\$45	\$65
Reduced	\$10	\$25	\$45
Free	FREE	FREE	\$25
<b>TOTAL FEES</b>			
<b>Regular</b>	<b>\$57.50</b>	<b>\$115</b>	<b>\$125</b>
<b>Reduced</b>	<b>\$25</b>	<b>\$50</b>	<b>\$65</b>
<b>Free</b>	<b>FREE</b>	<b>FREE</b>	<b>\$25</b>

All other fees are determined by individual schools and the specific classes students are enrolled in.

### SCHOOL SUPPLIES

School supply lists can be found on school websites.

## EARLY LEARNING

**PRE-REGISTER ONLINE:** [www.seamanschools.org/preschool](http://www.seamanschools.org/preschool)

**Fees:** \$57.50 Annually (Free & Reduced Rates Available)

**Location:** Mathes Learning Center, 2032 N Kansas Ave

**Transportation:** State Pre-K and Early Childhood Special Education students will be bussed; community students will not be bussed (no transportation fee).

**Universal Program:** All classes will have the same makeup of State Pre-K students, Early Childhood Special Education students, and community students.

#### Early Childhood Special Education Preschool

Areas of child development screened include: speech & language, fine & gross motor, vision & hearing, and cognitive skills. If results of the screening indicate potential delays in one or more areas of development, your child may be referred to a 4-6 week evaluation for services. Children must live in the Seaman School District, and they must be at least 3 years of age to be screened, but they cannot be old enough for kindergarten.

#### State Pre-K

Students must be three-years-old by August 31, 2019, live in the Seaman District (please bring proof of residency), and meet one of the following eligibility criteria:

1. Screened and has a potential developmental delay
2. Has a primary language other than English
3. Has a parent who lacks a high school diploma or GED
4. Has one parent age 19 or younger at birth
5. Lives in a single parent family
6. Has a referral from Kansas Department for Children & Families
7. Has parents who are migratory agricultural workers
8. Qualifies for free school lunch program

#### Community Students

Children who will be integrated with students from both preschool programs.

**Schedule:** 5 days/week (exception of 1st Friday of the month)

Teacher Duty Day: 8:15 am – 4:00 pm

Teacher Lunch/Plan: 11:30 am – 12:40 pm

AM Class: 8:30 am – 11:30 am

PM Class: 12:45 pm – 3:45 pm

**Screenings:** First Friday of each month at Mathes Early Learning Center

**Registration:** All parents interested in preschool will need to pre-register. Visit [www.seamanschools.org/preschool](http://www.seamanschools.org/preschool) for more information.

## SPECIAL SERVICES

785-575-8670

Seaman Public Schools is seeking to identify every student from birth through age 21 living within our boundaries who has developmental delays or may be in need of special education. If you have a child or know of a child who you think has developmental delays or special needs, contact: Dedra Raines, Director of Special Education, at 785-575-8670.

Areas of special education include:

- birth through two (infant-toddler)
- early childhood-disability
- developmentally delayed
- visual impairments including blindness
- hearing impairments including deafness
- autism
- traumatic brain injury
- emotional disturbance
- specific learning disabilities
- intellectual disability
- multiple disabilities
- orthopedic impairments
- other health impairments
- speech or language impairments
- gifted

Parents are advised that special education services are designed to offer appropriate educational opportunities for each qualifying student, as well as to provide assistance and support in areas of physical, mental, emotional, and social growth. State and federal laws are followed by providing each student with a free appropriate public education in the least restrictive environment.

## SENIOR CITIZEN ATHLETIC EVENT PASSES

Over the age of 65 and live in the district? Get free admission to home athletic events. Available at the Seaman Education Center.

### SHS EVENTS

Varsity games

\$5 - Adults

\$3 - Students (K-12)

Sub-Varsity games

\$3 - Adults

\$2 - Students (K-12)

Athletic Pass

\$30 - Students

\$50 - Adults

### SMS EVENTS

Normal Contests

\$3 - Adults

\$1 - Students (K-12)

Tournaments

\$4 - Adults

\$2 - Students (K-12)

Centennial League Tourney

\$5 - Adults

\$2 - Students (K-12)

SHS passes can be purchased at enrollment or from the SHS office anytime during the school year.

## SMS/SHS RANDOM DRUG TESTING

The purpose of the policy is to help students manage social pressure that may lead to the use of illegal drugs. The goal of the policy is to help students make good choices and refrain from the use of illegal drugs.

Seaman students in grades 7-12 who participate in KSHSAA sponsored activities or are issued a school parking permit will be subject to random drug testing. Additionally, families may agree to opt-in their student to the random testing pool.

A positive test will result in the student being temporarily banned from KSHSAA competitions and driving to school for a specified period of time. Students will be referred to Prevention and Recovery Services and will participate in 5 additional tests in 90-100 day increments.

The policy was drafted by teachers, administrators, coaches, and school board members, with input and support from parents on the Seaman High School Site Council and students on Student Council. For more information on the policy, visit [www.seamanschools.org](http://www.seamanschools.org).

## NEED TO MAKE A CHANGE TO YOUR SMS OR SHS CLASS SCHEDULE?

Schedule changes will only be granted if:

- The computer did not assign a required class.
- There is an unassigned hour in a student's schedule.
- The computer assigned a class that the student absolutely does not want and did not have on his/her pre-enrollment form.
- The student has a class with a teacher with whom he/she has received a failing grade in the past or with whom he/she feels there is a major personality conflict.

If you meet the guidelines above and need to make schedule changes or have other registration concerns, please call the school office or attend walk-in enrollment.

## WASHBURN TECH CLASSES

Students enrolled in a three-hour course at Washburn Tech during the fall semester need to remember these classes begin August 12 for all students. USD 345 will provide bus service leaving from SHS at 11:25 am.

## MONITOR YOUR STUDENT'S GRADES ONLINE

Parents of students in grades 2nd - 12th can check their students progress online using PowerSchool. If your student is new to the district, a letter will be sent home with your student's login info and instructions on how to access PowerSchool. If you do not receive this information and/or forgot your login, contact the Seaman Technology Department at 785-286-8483.

## 1:1 DIGITAL LEARNING

Each 7-12 grade student will receive a laptop computer to be used in the classroom as well as at home for educational purposes. Teachers will be using the laptops for instruction, assignments, projects, research and assessment. As a district, we have always integrated technology into learning; now we are able to provide more personalized learning, increase instruction time, and better prepare students for life after graduation.

## REQUIREMENTS

Prior to students receiving their laptop to take home, the following must be completed during the enrollment process.

- ☐ Any past tech repair/replacement fees paid
- ☐ Technology fees must be paid
- ☐ Loan & user agreements must be signed during online enrollment
- ☐ New students must attend 1:1 orientation with parent(s)

## WHEN WILL MY STUDENT PICK UP HIS/HER LAPTOP?

### SMS

Seaman Middle School students will receive their laptops on the first day of school if their tech fees have been paid and their loan agreement and acceptable use agreement have been signed.

### SHS

Returning 9-12 graders can check out laptops in the SHS Writing Center Aug. 6-Aug. 9 from 8:00-11:30 am & 12:30-3:00 pm. New students can check out laptops at the SHS orientation on Tuesday, August 13 at 6:30 pm.



## Do you need before- and/or after-school care?



**BOYS & GIRLS CLUBS**  
OF TOPEKA

Boys & Girls Clubs of Topeka offers before- and after-school care in each of USD 345's elementary schools.

This program allows kids to easily transition to an after-school program with supportive, caring staff offering homework help, tutoring support, fitness and lots of fun in the comfort of their own school.

BGCT programs focus on three priority outcomes: academic success, good character & citizenship, and healthy lifestyles. Members have structured time in the program to support each of these outcomes with collaboration occurring at each school site. Programming includes; reading support, homework help, physical activity, curriculum on making smart/healthy choices, and opportunities to improve their communities, just to name a few.

Sign up online today! [www.bgctopeka.org](http://www.bgctopeka.org)

LOOK FOR THE  TO FIND HEALTH  
& WELLNESS EVENTS!

The Seaman District Wellness council has a mission to promote healthy behaviors and lifestyle choices through on-going education and to empower students and staff to take responsibility for their own health. Our wellness events are open to the public, so come join us and help us promote healthy lifestyles!

### SEAMAN AFTERGLOW

This group is made up of parents & community members with a mission to provide a safe, fun after-prom experience for our students. Visit [www.facebook.com/seamanafterglow](http://www.facebook.com/seamanafterglow) to stay current with news and information.



GINA MENTZER  
Advertising Coordinator

Tel: 785-221-0600  
Fax: 785-575-8680  
[gmentzer@usd345.com](mailto:gmentzer@usd345.com)

### Advertising Packages

All proceeds from commercial advertising go to the schools to directly impact students.

- As an advertiser, you will have access to:
- Approximately 4,000 students in USD 345
- Approximately 800 District Employees
- Fans attending district games/events
- North Topeka traffic

[www.seamanschools.org/advertising](http://www.seamanschools.org/advertising)

## Logan Community Resource Room

Now accepting donations  
for Seaman families

- non-perishable food items
- hygiene supplies
- new socks and underwear

If your family could benefit from the Logan Community Resource Room, or if you would like to donate, please email [khegarty@usd345.com](mailto:khegarty@usd345.com)

## Jobs@345

We have several job openings posted for the upcoming school year. Follow this link to view and apply online.

- Regular/Part-time Bus Drivers (Paid Training Provided)
- Substitute Bus Drivers
- Food Service Workers
- Classroom Paras and More...

[www.seamanschools.org/Jobs@345](http://www.seamanschools.org/Jobs@345)

[www.SeamanSchools.org/Employment](http://www.SeamanSchools.org/Employment)  
or call 785-575-8602



Parents as Teachers®  
*Affiliate*

### WE HAVE OPENINGS

785-286-7103 | [babyvikes@gmail.com](mailto:babyvikes@gmail.com)  
[seamanschools.org/PAT](http://seamanschools.org/PAT)

Parents as Teachers is a FREE home visitation program for any family who lives in the Seaman School District. We provide parents with information to help build their child's development from prenatal to age five. Our playroom is open for anyone every Tuesday morning from 9:00 am-11:00 am (come and go); no registration required! Come and play! Call or text 785-221-6416 for more info on this FREE program for families.



## TO-DO LIST:

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EL - Elmont  
LO - Logan  
NF - North Fairview  
NH - Northern Hills  
WI - West Indianola  
SMS - Seaman Middle School  
SHS - Seaman High School  
SFC - Seaman Freshman Center  
PHLC - Pleasant Hill Learning Campus  
MELC - Mathes Early Learning Center  
SEC - Seaman Education Center  
SEBO - Seaman Elementary Band & Orchestra

Appreciation/Awareness Days  
National Payroll Week: 2-6  
National Arts in Education Week: 8-14  
Emergency Services Day, Patriot Day: 11



# September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
		SMS - Site Council 12:00 pm				
		SMS - PTO 5:30 pm				
		WI - PTO 6:30 pm				
	No School: Labor Day	NH- PTO- 6:00 pm	MELC - PTO 5:30 pm		MELC - No Preschool	
8	9	10	11	12	13	14
			♥ District Wellness Night 6:30-8:00 pm @ SHS			
	SEC - Board Meeting 6:00 pm	LO - PTO 5:30 pm	SHS - Athletic Booster 6:30 pm	EL - Picture Day		
15	16	17	18	19	20	21
		MELC - Family Night 5:30 pm			SEBO - 1st day of band & orchestra (Band @ SMS, Orchestra @ NH)	
	EL - Site Council 6:00 pm; PTO 7:00 pm	WI - STEAM Night 5:30-7:00 pm	MELC - Site-Council 5:30 pm	NF - Picture Day		
22	23	24	25	26	27	28
					Early Release: Homecoming Parade	
		SFC - Site Council 12:00 pm		NH - Picture Day	WI - Walkathon	
	SHS - Fine Arts Booster 7:00 pm	WI - Picture Day	SHS - Site Council 12:00 pm	LO - Picture Day	EL- Bobcat Dash	
29	30					

## TO-DO LIST:

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# Appreciation/Awareness Days

National Principals Month

National Custodian Appreciation Day: 2

National School Lunch Week: 14-18

National Character Counts Week: 14-18

National School Bus Safety Week: 21-25

Red Ribbon Week: 23-31



## October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		WI - Site Council 5:30 pm; PTO 6:30 pm				
		LO - Site Council 12:00 pm			MELC - No Preschool	
		MELC - Picture Day	MELC - PTO 5:30 pm		SMS - 8th Grade Band Night @ SHS football game	
6	7	8	9	10	11	12
		SMS - Fall Band Concert 7:00 pm	SHS - Athletic Booster 6:30 pm			
	SMS - Site Council 12:00 pm	LO - PTO 5:30 pm	SMS/SHS - Choir Concert @ SHS 7:00 pm			
	EL - PTO 7:00 pm	NH - Site Council 5:30 pm; PTO 6:30 pm	Body Venture @ EL (All-District 2nd Grade)		End of First Quarter	
13	14	15	16	17	18	19
	No School: Professional Learning Day			SMS - Picture Retakes		
	SEC - Board Meeting 6:00 pm		SMS - Fall Orchestra Concert @ SHS 7:00 pm	SMS - Fall Play 7:00 pm	SMS - Fall Play 7:00 pm	
20	21	22	23	24	25	26
			SHS - Site Council 12:00 pm	No School: Parent-Teacher Conferences	No School: Parent-Teacher Conferences	
27	28	29	30	31		
	SHS - Fine Arts Booster 7:00 pm		♥ District Wellness Night 6:30-8:00 pm @ SHS			

### TO-DO LIST:

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 SEBO - Seaman Elementary Band & Orchestra

Winter Weather Awareness Day: 15



# November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					MELC - No Preschool	
3	4	5	6	7	8	9
		EL - Picture Retakes		NF - Picture Retakes		
	SMS - Site Council 12:00 pm	LO-Title Reading Night 5:30-6:30 pm		NF - STEM Night 5:30-7:30 pm	LO - Veterans Day Assembly 10:00 am	
	SMS - PTO 5:30 pm	WI - Site Council @5:30; PTO 6:30 pm	MELC - PTO 5:30 pm	LO - Picture Retakes	MELC - Picture Retakes	
	EL - Site Council 6:00 pm; PTO 7:00 pm	NH - PTO 6:30 pm	NH - Picture Retakes	WI - Picture Retakes	WI - Veterans Program 2:00 pm	🏃 Fall Into Fitness 5K
10	11	12	13	14	15	16
	No School: Professional Learning Day		SHS - Athletic Booster 6:30 pm			
	SEC - Board Meeting 6:00 pm		SMS - District Wellness Night 6:30 pm	NH - Reading Title Night 6:00-7:30 pm		
17	18	19	20	21	22	23
		EL - Grandparents Breakfast Day 2	EL - Family Night 4:00-7:00 pm			
	EL - Grandparents Breakfast Day 1	MELC - Family Night 5:30 pm	MELC - Site Council 5:30 pm			
24	25	26	27	28	29	30
		SHS - Site Council 12:00 pm				
	SHS - Fine Arts Booster 7:00 pm	PHLC - Thanksgiving Lunch	No School Thanksgiving Break	No School Thanksgiving Break	No School Thanksgiving Break	

### TO-DO LIST:

- [illegible]

- EL - Elmont
- LO - Logan
- NF - North Fairview
- NH - Northern Hills
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# January 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			No School: Winter Break	No School: Winter Break	No School: Professional Learning Day	
5	6	7	8	9	10	11
	SEBO - classes resume	WI - PTO 6:30 pm	SHS - Athletic Booster 6:30 pm			
	EL - PTO 7:00 pm	NH - PTO 6:30 pm	MELC - PTO 5:30 pm		MELC - No Preschool	
12	13	14	15	16	17	18
	SEC - Board Meeting 6:00 pm	LO - PTO 5:30 pm				
19	20	21	22	23	24	25
		MELC - Family Night 5:30 pm				
	No School: MLK Day	District Spelling Bee 9:30 am @ SHS	SHS - Site Council 12:00 pm	♥ District Wellness Night 6:30-8:00 pm @ NH		
26	27	28	29	30	31	
				NF - Chili Feed/Book Bingo 5:30-7:30 pm		
	SHS - Fine Arts Booster 7:00 pm			LO - Chili Feed/Bingo 5:30-7:30 pm		

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# February 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1</b>
<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
	SMS - Site Council 12:00 pm					
	SMS - PTO 5:30 pm	LO - PTO 5:30 pm				
	EL - Site Council 6:00 pm; PTO 7:00 pm	WI - PTO 6:30 pm				
	NH - Spring Pictures	NH - Site Council 5:30 pm; PTO 6:30 pm	MELC - PTO 5:30 pm		MELC - No Preschool	
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
	WI - Class Picture Day		EL - Picture Day			
	SEC - Board Meeting 6:00 pm		SHS - Athletic Booster 6:30 pm	No School: Parent-Teacher Conferences	No School: Parent-Teacher Conferences	
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
	No School: Professional Learning Day		Wellness Council 4:15 pm @ WI			
			MELC - Site Council 5:30 pm	SMS - Spring Band Concert 7:00 pm		
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
		SHS - ACT Testing Day				
		LO - Individual Spring Pictures	SHS - WorkKeys Testing Day			
		LO - STEM Fair 1:00-3:00 pm	NF- Class Picture Day			
	SHS - Fine Arts Booster 7:00 pm	LO - Title Math Night 5:30-6:30 pm	SHS - Site Council 12:00 pm	NH - Math Title 1 Night 6:00-7:30 pm		

## TO-DO LIST:

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Appreciation/Awareness Days  
 Music in our Schools Month  
 Social Worker Month  
 National Nutrition Month  
 Youth Art Month  
 School Social Work Week: 1-7  
 Severe Weather Awareness Week: TBD  
 National School Breakfast Week: 12-16



# March 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 _____	2 _____	3 _____	4 _____	5 _____	6 _____	7 _____
		LO - Site Council 12:00 pm				
	SMS - Site Council 12:00 pm	LO - PTO 5:30 pm				
	SMS - Orchestra @ SHS 7:00 pm	WI - Site Council 5:30 pm; PTO 6:30 pm		End of Third Quarter		
	EL - PTO @ 7:00 pm	NH- PTO 6:30 pm	MELC - PTO 5:30 pm	SMS/SHS Choir @ SHS 7:00 pm	No School: Professional Learning Day	
8 _____	9 _____	10 _____	11 _____	12 _____	13 _____	14 _____
			No School: Spring Break			
	No School: Spring Break	No School: Spring Break	SHS - Athletic Booster 6:30 pm	No School: Spring Break	No School: Spring Break	
15 _____	16 _____	17 _____	18 _____	19 _____	20 _____	21 _____
	SEC - Board Meeting 6:00 pm	MELC - Family Night 5:30 pm	6-12 All-District Band Concert @ SHS, 7:00 pm	SMS Spring Play 7:00 pm	SMS Spring Play 7:00 pm	
22 _____	23 _____	24 _____	25 _____	26 _____	27 _____	28 _____
	SHS - Fine Arts Booster 7:00 pm		SHS - Site Council 12:00 pm			
29 _____	30 _____	31 _____				

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Appreciation/Awareness Days  
 School Library Month  
 Autism Awareness Month  
 Paraprofessional Appreciation Day: 1  
 National Library Week: 19-25  
 National Library Worker Day: 21  
 Earth Day: 22  
 Administrative Professionals Day: 22  
 Bus Driver Appreciation Day: 28



# April 2020

**NOW ACCEPTING  
 TRANSFER REQUESTS**  
[www.seamansschools.org/transfer](http://www.seamansschools.org/transfer)  
**Questions?**  
**785-575-8600**  
 Applications must be submitted each  
 school year for both in-district and  
 out-of-district transfers.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			SHS - Drivers Ed Registration Open		SMS - Spring Dance 7:30-9:30 pm	
			MELC - PTO 5:30 pm		MELC - No Preschool	
5	6	7	8	9	10	11
	SMS - Site Council 12:00 pm	WI - Site Council 5:30 pm; PTO 6:30 pm	NF - Kindergarten Picture Day			
	SMS - PTO 5:30 pm	NH - Site Council 5:30 pm; PTO 6:30 pm	SHS - Athletic Booster 6:30 pm	MELC - Walkathon	No School: Second Make-up Snow Day	
12	13	14	15	16	17	18
	SEC - Board Meeting 6:00 pm	LO - PTO 5:30 pm				
	No School: First Make-up Snow Day	MELC - When I Grow Up Pictures	MELC - Site-Council 5:30 pm	Kindergarten Round-Up 5:30-7:30 pm		SHS - Prom
19	20	21	22	23	24	25
	EL - Site Council 6:00 pm					
	EL - PTO 7:00 pm	MELC - Family Night 5:30 pm	SHS - Site Council 12:00 pm		No School: Professional Learning Day	
26	27	28	29	30		
	SHS - Fine Arts Booster 7:00 pm		Wellness Council 4:15 pm @ SHS			

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# July 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 _____	2 _____	3 _____	4 _____
			Free & Reduced Applications Available			
5 _____	6 _____	7 _____	8 _____	9 _____	10 _____	11 _____
12 _____	13 _____	14 _____	15 _____	16 _____	17 _____	18 _____
	SEC - Board Meeting 6:00 pm					
19 _____	20 _____	21 _____	22 _____	23 _____	24 _____	25 _____
26 _____	27 _____	28 _____	29 _____	30 _____	31 _____	
		Walk-In Enrollment 11:00 am-7:00 pm @ SMS				

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Return to:  
Seaman USD 345  
901 NW Lyman Rd  
Topeka, KS 66608  
785-575-8600

### APPLICATION FOR TRANSFER

(Attendance of school outside student's residence boundary)

Applications must be submitted each school year. Applications are accepted between April 1 and July 31. You will be notified in writing of the decision.

Consideration criteria include: the student's grades, attendance, conduct and class size at the requested school. Students cannot have outstanding school fees or food service balances. Per the USD 345 Board of Education policy, transfer students may be admitted to the extent that staff, facilities, equipment and supplies are available.

#### NEW students entering grades 1-12

a copy of the student's most recent report card and attendance record must be attached to this application

Does this student have an IEP? If yes, a copy (new students only) must be attached to this application. (Circle One)

Yes      No

Today's Date: \_\_\_\_\_

Application for school year: \_\_\_\_\_

Student's Name: \_\_\_\_\_

School Currently Attending: \_\_\_\_\_

Grade level for year requesting: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Day Phone #: \_\_\_\_\_

Residence Address: \_\_\_\_\_

#### Students entering grades K-6

Please list your 1st and 2nd choices for attendance centers.

1st choice: \_\_\_\_\_

2nd choice: \_\_\_\_\_

#### Students entering grades 7-12

Parents, are you willing to have your student participate in the USD 345 random drug testing program? (Circle One)

Yes      No

Students, what extra curricular activities (i.e. band, choir, sports, clubs) do you plan on participating in?

## Statement of Understanding and Acceptance for Non-resident Status

This form provides parents/guardians and students with the guidelines and policies for enrollment and attendance as a student in the Seaman School District under the designation of out of district students.

In order to be considered for attendance as an out of district student, the following requirements must be met:

- Initial

1. Transportation to or from school for non-resident students will not be provided by the district, other than elementary students who attend a daycare at a regularly scheduled stop.
- Initial

2. An approved and accepted, non-resident student, who violates the academic achievement (passing at least 5 classes or making significant progress toward objectives of an IEP), attendance (no absences beyond building/district policy, no unexcused absences and no truancy referrals), or conduct standards (absence of major disciplinary referrals or large accumulation of minor discipline referrals), under which they were approved will be denied further enrollment.
- Initial

3. A parent or legal guardian of the student requesting enrollment in USD 345 as a non-resident student must sign this statement of understanding and acceptance of board policies, student handbook and administrative regulations pertaining thereto as a condition of enrollment.
- Initial

4. Non-resident students are subject to changes in board policy, which affect their status as students attending a USD 345 school.
- Initial

5. Non-resident secondary students shall participate in the district's random drug testing program.
- Initial

6. Application as a non-resident student must be made each school year to the office of the superintendent after April 1 of the current year and by July 31 of the year of attendance.
- Initial

7. Elementary students may request the attendance center in which they wish to enroll. Approval will be based on availability of space and current staffing, equipment requirements and/or any other relevant educational factors as determined by the superintendent.
- Initial

8. Eligibility for extracurricular activities will be determined by current KSHSAA guidelines.

I have read, understand, and accept the above statement. Any falsification of required documentation may result in immediate removal from the school district.

Parent/Guardian Signature

Parent/Guardian Email

#### FOR OFFICE USE ONLY

New ☐ Repeat ☐

Outstanding Fees \_\_\_\_\_

Approved ☐ Denied ☐

## SEAMAN EDUCATION ADVANTAGE FOUNDATION

The Seaman Education Foundation (SEAF) is a non-profit organization that exists to assist, advance, promote and enhance education for students and staff of Seaman USD 345 by:

- Raising and investing funds to provide for USD 345 staff and student special projects.
- Awarding student scholarships to Seaman High School seniors.
- Conducting an annual golf tournament to raise funds for the foundation's activities.

[www.seamanschools.org/SEAF](http://www.seamanschools.org/SEAF)

## SEAMAN HIGH SCHOOL ALUMNI ASSOCIATION

The SHSAA holds their annual Alumni Banquet the first Sunday in June at Seaman High School where we induct Alumni into the Seaman High School Hall of Fame and award 1 to 2 high school seniors with a scholarship of \$500 to use towards furthering their education. We participate in the Seaman High School homecoming parade and would love to have alumni walk with us. The SHSAA meets the 2nd Tuesday of the month. We send out an Alumni Newsletter two times a year. SHSAA invites you to become a Board member. SHSAA is always looking for new ways to improve and raise money for our high school Seniors!! Check us out on Facebook and Twitter!! Be sure to let us know if you have a new address, name change, etc. so we can keep our Alumni database updated for reunions.

President - Paula Kelly Frey - '88  
homefreys@sbcglobal.net  
785-341-6750

## SEAMAN MUSEUM & HISTORICAL SOCIETY

The Seaman Museum contains artifacts, photos, and records of over 90 years of district history. It also includes a replica classroom of the original Seaman High School.

The Seaman Museum is open one Sunday every other month from 2:00 PM – 4:00 PM.

The museum will also be open on Alumni Sunday, and anytime by appointment.

[www.seamanschools.org/345historical](http://www.seamanschools.org/345historical)

### ANNUAL NOTICES

Under the Elementary and Secondary Education Act (ESSA) federal law, parents and guardians may request information regarding the professional qualifications of their students' classroom teachers and paraprofessionals. Please contact the USD 345 human resources department to request this information. You have a right to request the following:

- Whether the student's teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the student's teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether the teacher is teaching in a field or discipline of the certification of the teacher.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the school receives a request for access.

Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend their child's or their education record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest must be set forth in the school's or school district's annual notification for FERPA rights. A school official typically includes a person employed by the school or school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:  
Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

The Protection of Pupil Rights Amendment (PPRA) affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) –
1. Political affiliations or beliefs of the student or student's parent;
  2. Mental or psychological problems of the student or student's family;
  3. Sex behavior or attitudes;
  4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom respondents have close family relationships;
  6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or student's parent; or
  8. Income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of –

1. Any other protected information survey, regardless of funding;
  2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)
- Inspect, upon request and before administration or use –
1. Protected information surveys of students and surveys created by a third party;
  2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
  3. Instructional material used as part of the educational curriculum.
- These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Seaman School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Seaman School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Seaman School District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Seaman School District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above. Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202

Information on Asbestos  
The Environmental Protection Agency required schools to look for asbestos building materials during 1988. Seaman USD 345 conducted such an inspection and completed an Asbestos Management Plan.

Although most schools in our district have asbestos building materials, it does not pose a health problem at this time. The district has taken the necessary steps and precautions to ensure safety. The management plan for each building contains detailed information regarding inspections, re-inspections, results of inspections, location(s) of asbestos building materials, and other management procedures that ensure the maintenance of any asbestos in a harmless state.

More detail is available in both the school offices and the district central office. The public may view the asbestos plan documents and/or visit with Jim Tomes, the Seaman USD 345 Designated Asbestos Person.

Seaman School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:  
Dennis Peerenboom, Director of Human Relations  
901 NW Lyman Rd. Topeka, KS 66617  
785-575-8600

Notice for a Drug Free Workplace  
The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in Seaman USD 345. Violators will be prosecuted.



Dear Parent/Guardian:

Children need healthy meals to learn. Seaman Food Service offers healthy meals every school day. **Your children may qualify for free meals or for reduced price meals.**

Meal Charges	Elementary		Middle or Jr. High		High School	
	Full Price	Reduced Price	Full Price	Reduced Price	Full Price	Reduced Price
<input type="checkbox"/> Lunch	2.65	.40	2.90	.40	2.90	.40
<input type="checkbox"/> Breakfast	1.85	.30	1.85	.30	1.85	.30

An application for free or reduced price meal benefits and a set of detailed instructions is included with this letter or available online at [www.seamanschools.org](http://www.seamanschools.org). Contact **Kaye Kabus, 901 NW Lyman Rd. Topeka, KS 66608 (785) 575-8650** with questions or to request an application be sent. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from **Food Assistance (FA), the Food Distribution Program on Indian Reservations (FDPIR)** or **Temporary Assistance for Families (TAF)** are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

FEDERAL ELIGIBILITY INCOME CHART For School Year 2019-2020					
Household size	Yearly	Monthly	Weekly		
1	23,107	1,926	445		
2	31,284	2,607	602		
3	39,461	3,289	759		
4	47,638	3,970	917		
5	55,815	4,652	1,074		
6	63,992	5,333	1,231		
7	72,169	6,015	1,388		
8	80,346	6,696	1,546		
Each additional person:	8,177	682	158		

- HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail **Dedra Raines, Special Services Director, [draines@usd345.com](mailto:draines@usd345.com) (785) 575-8600**.
- DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Kaye Kabus, 901 NW Lyman Rd. Topeka, KS 66608**.
- SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact **Kaye Kabus, 901 NW Lyman Rd. Topeka, KS 66608** immediately.
- CAN I APPLY ONLINE? Not Available at this time.



6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through **9/25/19**. You must send in a new application unless the school told you that your child is eligible for the new school year. **If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.**
7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
9. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
10. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Bob Horton, Director of Business, (785) 575-8602, 901 NW Lyman Rd. Topeka, KS 66608.**
11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
15. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. Contact **Kaye Kabus, 901 NW Lyman Rd. Topeka, KS 66608, [kkabus@usd345.com](mailto:kkabus@usd345.com)** to receive a second application.
16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance (FA) or other assistance benefits, contact your local assistance office or call 1-888-369-4777.

If you have other questions or need help, call **(785)575-8650**.

Sincerely,

*Kaye Kabus*

Kaye Kabus, Director of Child Nutrition Services

This institution is an equal opportunity provider.

2019-2020 SCHOOL CALENDAR							
Month	Sun	M	T	W	TH	F	Sat
July 2019	21	22	23	24	25	26	27
	28	29	30	31	1	2	3
August	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
September	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	1	2	3	4	5
October	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
November	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
December	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
January	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
February	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
March	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
April	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	1	2
May	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
June	7	8	9	10	11	12	13

#### Calendar Legend:

No school for student and school staff.
Professional learning. No school for students.
Day to remember.
No School- Snow Day Make-up
No school for students. Parent/Teacher conferences.
Early release.
End of quarter.

#### Early Release times:

Elementary: 12:15 p. m. (after lunch)

SMS - 11:00 a.m.

SHS - 11:05 a.m.

## KANSAS SCHOOL SAFETY HOTLINE

The Kansas School Safety Hotline provides students, parents, and the public a way to anonymously report impending school violence. The hotline is staffed 24 hours a day, 365 days a year. The toll-free number is 1-877-626-8203.

## YELLOW RIBBON SUICIDE PREVENTION PROGRAM

If you or someone you know is considering suicide or are experiencing some other emotional crisis, you may call and/or text:

Call: 800-273-TALK (8255), or Text: 741741

En Español - Nacional de Prevencion del Suicidio 1-888-628-9454

For Deaf & Hard of Hearing - 1-800-799-4889

## KANSAS BUREAU OF INVESTIGATIONS SUSPICIOUS ACTIVITY REPORT (SAR)

The Safe and Secure Schools Unit with the Kansas State Department of Education is excited to announce the launch of a new reporting tool for school and community safety. The Unit has been working in collaboration with the Kansas Bureau of Investigation to release the Suspicious Activity Report (SAR). The SAR does not take the place of calling 911 in an immediate emergency. Rather, it is intended for students, staff, parents, and community members to report suspicious activity. The KBI receives the report and reviews, analyzes, and acts on the information accordingly. For tracking purposes, the applicant is given a receipt number but the report remains anonymous if the user wishes.

The SAR can be accessed at <https://www.kbi.ks.gov/sar>, or by clicking an icon either on the Safe and Secure School's website (<https://www.ksde.org/Kansas-Safe-Schools>) or the KBI website (<http://www.kansas.gov/kbi/>).

In addition, the QR Code below has been created as a fast, easy way to connect to the SAR via a cell phone camera. Simply opening the camera on a cell phone and pointing at the QR Code will direct the individual to the SAR. This QR Code is designed to print out and post anywhere throughout the school, sports complex, bus, etc. for easy access.





**Seaman**  
#345  
School District

901 NW Lyman Rd.  
Topeka, KS 66608  
785-575-8600  
www.seamanschools.org

# 2019-2020 CALENDAR INFORMATION GUIDE

The Seaman Calendar and  
Information Guide is published  
annually by Seaman USD 345



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www.twitter.com/SeamanSchools



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rigorous and relevant learning

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