

March 25, 2020

To all USD 345 staff and families:

A Safer at Home Order has been issued for Topeka and Shawnee County. Beginning Thursday, March 26 at 12:01 a.m., residents will be directed to stay at home to help limit the spread of COVID-19. This order is in effect until April 26, 2020. Please [click here](#) to review more details on this order. Educational institutions, for the purposes of facilitating distance learning, are exempt. We will, however; support this order and make changes to best protect our staff, families, and community.

### **Lunches**

Grab-and-Go lunches will continue to be available at Logan Elementary School and Seaman Middle School, Monday-Friday, from 11-noon. Child(ren) must be present to receive lunch.

Effective Monday, March 30, USD 345 Food & Nutrition Services will be offering mobile sites at various locations as an added convenience to our families from 11:00-11:30 am, Monday-Friday.

#### Mobile Site Locations

Meadowood Mobile Home Park (clubhouse)  
1900 NW Lyman Road 66608

Brittany Place Mobile Home Park (south of office)  
1735 NW Lyman Road 66608

Garfield Estates (near mail boxes)  
1800 NE Burgess Ct 66608

Wilcox Trailer Court (parked on Independence)  
1940 NW Wilcox Ct 66608

Sunflower (caravan) Front Entrance  
106 NW US Highway 24 66608

Coachlight Village Mobile Home Courts North (office 195 Coachlight)  
195 NE Coachlight Drive 66617

Evening Star Mobile Home Park (near mailboxes/storm shelter)  
1441 N. Taylor 66608

Emery Lake Apartments (next to the playground/bus stop)  
4800 NW Fielding PI 66618

Woodland Park at Soldier Creek (entrance of Magnolia at Redbud Cir)  
NW Redbud Cir 66617

We will also be offering a limited home lunch delivery service to families who qualify for free and reduced lunch status and meet one of the below requirements. Please email [kkabus@usd345.com](mailto:kkabus@usd345.com) to request home delivery.

- 1.) No transportation is available.
- 2.) The family is in a quarantine status.

### **School Supplies and Technology**

School supply and technology distribution will proceed as previously scheduled. Principals have been in contact with students and families regarding supply and technology pick up. Please follow the Principals' schedules to help protect the health and safety of our staff and families.

### **Continuous Learning Plan**

The Seaman USD 345 Continuous Learning Plan (CLP) is ready for our students and families.

[Click here to view our USD 345 Continuous Learning Plan webpage.](#)

Please take the next few days to familiarize yourselves with this plan. The CLP provides guidance to our teachers, students, and families as we shift to this new way of teaching and learning. You will also find a [CLP Parent Guide](#) for a one page explanation of our continuous learning plan's philosophy, areas of focus, and minutes of instruction per day.

### **Building Access**

All USD 345 Seaman School District buildings will be closed to the public during the Safer at Home Order. The district is still open for business but asks the public to conduct such business by telephone or email. Visit [www.seamanschools.org](http://www.seamanschools.org) for emails and phone numbers. Staff will only be able to access the building during regular school hours through the front entrance and on a very limited basis. All staff must sign in at the front office upon entering. We can't stress enough how important it is to make these visits as infrequent as possible and very brief. All USD 345 fitness and gym areas will continue to be closed to everyone. Our custodians and other essential staff will be working hard to keep our services running and the buildings sanitized for your health and safety so please be mindful of your footprint.

### **Frequently Asked Questions**

New answers to your frequently asked questions have been added to our [FAQ page](#). Please continue to submit your questions through the online form so we can answer and post for everyone's benefit. With news changing daily, answers may change as we keep the health and safety of our community in mind.

Our top concern is the health of our students, their families, our staff, and community. We're looking forward to partnering with families more than ever, as we navigate this new opportunity for continuous learning.

Please stay abreast of the latest information on the [CDC](#), the [KDHE COVID-19 website](#), and of course, we are placing all public notifications on our [Seaman Schools Coronavirus Page](#). We continue to stay in close contact with public health officials as we respond to this ever-changing situation.

Sincerely,

Dr. Steve Noble  
Superintendent of Schools  
Seaman USD 345