

Board of Education Regular Meeting
Unified School District #345
March 14, 2016 6:00 PM
Seaman Education Center
901 NW Lyman Road
Topeka, KS 66608

Official minutes of the regular meeting held March 14, 2016.

The Board of Education, Seaman Unified School District 345, Shawnee County, Kansas, held a regular meeting March 14, 2016, 6:00 PM at the Seaman Education Center, 901 N.W. Lyman Road, Topeka, Kansas 66608.

ATTENDANCE: Board Members, Mr. Frank Henderson Jr., Mr. Fred Patton, Mrs. Susan Fowler-Hentzler, Mr. Rich Eckert, Ms. Christie Appelhantz, Mr. James Andrews, and Mike Mathes, Superintendent.

ABSENT: Mr. James Adams

ALSO ATTENDING: Annie Diederich, Dennis Peerenboom, Terry Morrow, Patty Carter, Bob Horton, Rod Garman, David Holm, Jim Tomes, Candace LeDuc, Phil Wilke, Jaclyn Highley, David Ralph, Donald Pekrul, Jen Hanron, Steve Wildeman, Steve Bushnell, Kenny Hartter.

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by Board Vice President Mrs. Susan Fowler-Hentzler. Mrs. Susan Fowler-Hentzler led the Pledge of Allegiance.

2. PRESIDENTS REMARKS: Mrs. Susan Fowler-Hentzler congratulated the 2016-17 District Teacher of the year nominees.

3. SUPERINTENDENT'S REMARKS:

A. Members of the Board will be attending the NSBA National Conference in Boston April 8-11. No business will be conducted. The April board meeting is scheduled for Monday April 18 at 6:00 PM. in the Ann Minihan Board Room.

B. Congratulations to the swim team on their 8th place finish at state and Coach Rod Garman for being named the 5A-1A Coach of the Year.

C. Congratulations to the Wrestling Team on their 9th place finish at state and also Bailey Kelly for his State Championship.

D. Congratulations to the boys bowling team for their runner-up finish at state.

E. Legislative update regarding school finance

4. PUBLIC COMMUNICATIONS:

A. Steve Wildeman, an SHS baseball parent, presented a proposal to add restrooms/locker room to the baseball field.

5. ADOPTION OF THE AGENDA: Mr. Henderson made the motion to accept the agenda seconded by Mr. Andrews. Motion carried 6-0

6. DISPOSITION OF BUSINESS BY CONSENT:

Ms. Fowler-Hentzler moved, seconded by Mr. Patton, to approve the Disposition of Business by Consent. Motion carried 6-0.
Business by Consent included:

A. Minutes - Approved

Approved the minutes from the 2/8/16 board meeting

B. Approval of Claims - Approved

February Handwrite Checks for Approval in March

90962-90994	FS Monthly Expenditures	
90995-91228	Main Monthly Expenditures	
91229-91243	FS Payroll Monthly Expenditures	
91244-91283	Main Payroll Monthly Expenditures	
91284	FS Cox Communications	\$191.44
91285	USA Today	\$192.13
91286	AT&T	\$1,399.86
91287	Westlake Hardware	\$49.54
91288	US Bank Voyager Fleet Systems	\$816.43
91289	Void - All Copy Products, Inc.	\$5,990.49
91290	All Copy Products, Inc.	\$1,854.00
91291	Continuum Retail Energy	\$18,305.26
91292	Main Cox Communications	\$3,902.73
91293	Kansas Gas Service	\$29.77
91294	All Copy Products, Inc	
91295	All Copy Products, Inc.	\$3,434.49
91296	All Copy Products, Inc.	\$2,556.00
91297	Business Card (District Mastercard)	\$6,838.37
91298	AT&T	\$9,543.40
91299	UPS	\$21.38
91300	Wal-Mart Community	\$1,958.51
91301	AT&T Mobility	\$303.75
91302	Westar Energy	\$50,954.88
91303	FS BCBS March Premiums	\$3,854.88
91304	Main BCBS March Premiums	\$214,706.10

C. Classified Contracts - Approved

NEW CLASSIFIED CONTRACTS

Debra Ewing – SPED Para @ SMS

Joely Benedict – Payroll Specialist @ SEC

Dino Mazzanti – Food Service Worker @ SHS

CLASSIFIED SUPPLEMENTAL

Kent Crow – Phone Fringe

D. Certified Contracts - Approved

CERTIFIED CONTRACTS

Lee Schmidt – Assistant Principal @ SHS

CERTIFIED SUPPLEMENTAL

Amanda Torbett – Asst. B. Tennis @ SHS

Mark Orozco – Head Boys Tennis @ SHS

E. Seaman Summer Camps - Approved

2016 Summer Camps approved for SHS, SMS and Elmont

F. Approval of Capital Outlay Bids - Approved

Approved the purchase of a 2014 Chevrolet Tahoe with 49,518 miles from the Kansas Highway Patrol in the amount of \$19,500. It would replace a 1997 Dodge Van with 183,345 miles that the Technology Department utilizes.

G. District Credit Card - Approved

H. Grants and gifts - Approved

Masonic Lodge - \$500 to the Logan Health Services staff to assist parents with treatment of head lice.

\$655 for SHS Special Education from the family of Brett Porting for his memorial.

\$760 from the youth group at Mother Teresa Catholic Church for Mr. Bloomfield's habitat program.

KDHE grant for \$19,270 worth of bullying kits to each school to support K-5 Second Steps Curriculum.

\$197.23 from Target for their "Take Charge of Education" program to be deposited in the SHS "Student Recognition" account.

Kansas Book Festival - \$800 for iPads to purchase for the Seaman Writing Center

Little Vikes - 4yr old at risk program

I. Consider Naming KPERS Representative & Deputy Treasurer - Approved

1. Approved the Appointment of Deputy Treasurer

With the retirement of Tonia Bahner, we recommend a motion that her replacement, Joely Benedict, be named as Deputy Treasurer.

2. Approved the Appointment of KPERS Representative

With the retirement of Val Warkentine, we recommend a motion that Dennis Peerenboom be named the KPERS representative.

J. Resignations and Retirements - Approved

RESIGNATIONS

Stacey Kelly – Bus Driver

Jan Norris – SPED Para @ SHS

Barbara McLeod – SPED Para @ EL

Lori Hammond – SPED Para @ LO

Jessica Morgan – SPED Speech Para @ LO

Connie Roberts – Food Service Worker @ SHS

John Martin – Assistant Principal @ SMS

Mike West – Custodian @ SHS

RETIREMENTS

Peter Boyer - TR

K. Financial Information - Approved

7. DISCUSSION ITEMS

- A. **HEARD CURRICULUM REPORT:** Mr. Garman, Mrs. Diederich shared curriculum items and staff development in the district.
- B. **HEARD TECHNOLOGY REPORT:** Mr. Morrow updated the board on technology work going on in the district.
- C. **HEARD FACILITIES REPORT:** Mr. Tomes updated the board on district maintenance and the recent inspections.
- D. **HEARD CONSTRUCTION UPDATE:** Mr. Holm shared where we are on the construction process.
- E. **HEARD KASB BOARD POLICY UPDATES:** Mr. Mathes shared updates on board policy.
- F. **HEARD EMPLOYEE ASSISTANCE PLAN:** Mr. Peerenboom presented a proposal for an employee assistance plan.
- G. **HEARD 5-YEAR CAPITAL OUTLAY PLAN:** Mr. Horton presented the 5-Year Capital Outlay Plan.
- H. **HEARD FREE AND REDUCED TEXTBOOK FEE PROPOSAL:** Mr. Horton presented a proposal on a Free and Reduced Textbook fee

8. ACTION ITEMS:

- A. **CONSIDER 2017-18 CALENDAR:** Motion was made by Ms. Appelhanz seconded by Ms. Fowler-Hentzler to approve calendar option C. Motion Carried 6-0
- B. **CONSIDER CONTRACT WITH SENTINELS FOOTBALL FOR USE OF LOGAN FIELD:** Motion was made by Mr. Eckert seconded by Mr. Henderson to approve contract. Motion Carried 6-0
- C. **CONSIDER TECHNOLOGY PURCHASE PLAN:** Motion was made by Ms. Fowler-Hentzler seconded by Ms. Appelhanz to approve Technology Purchase Plan. Motion Carried 6-0
- D. **CONSIDER BIDS:** Motion was made by Mr. Andrews seconded by Mr. Patton to approve chain link fence bid to Kent Fence Co. in the amount of \$5,367. Motion Carried 6-0
- E. **CONSIDER CONSTRUCTION CHANGE ORDERS:** Motion was made by Mr. Eckert seconded by Ms. Appelhanz to approve change order No. Two for the remodel of Northern Hills Elementary School, in the amount of \$31,918 to be paid to AHRS Construction, Inc. to be paid through the allocated Bond Funds. Motion Carried 6-0

Motion was made by Ms. Fowler-Hentzler seconded by Mr. Eckert to approve change order No. Three for the remodel of Northern Hills Elementary School, in the amount of \$48,797 to be paid to AHRS Construction, Inc. to be paid through the allocated Bond Funds. Motion Carried 6-0
- F. **CONSIDER NEGOTIATION ITEMS:** Motion was made by Ms. Fowler-Hentzler seconded by Mr. Andrews to approve the following items for negotiations – Plan/Duty Time, Evaluation. Motion Carried 6-0

9. PERSONNEL

A. Motion was made by Mr. Eckert seconded by Mr. Andrews to go into Executive Session for a period of 15 minutes starting at 7:30 to discuss non-elected personnel to protect the privacy interests of an identifiable individual. Motion Passed 6-0

7:30 The board invited Mr. Mathes, Mr. Garman, to join them

7:45 Board returned. No action was taken.

B. Motion was made by Ms. Fowler-Hentzler seconded by Mr. Patton to approve the recommended administrative contracts for 2016-17.
Motion Carried 6-0

10. ADJOURNMENT

Mr. Patton made the motion seconded by Ms. Appelhanz to adjourn the meeting. Motion carried 6-0

Meeting adjourned 7:46 p.m.
Candace LeDuc, Deputy Board Clerk
Seaman Board of Education