

Board of Education Regular Meeting
Unified School District #345
June 13, 2016 6:00 PM
Seaman Education Center
901 NW Lyman Road
Topeka, KS 66608

Official minutes of the regular meeting held June 13, 2016.

The Board of Education, Seaman Unified School District 345, Shawnee County, Kansas, held a regular meeting June 13, 2016, 6:00 PM at the Seaman Education Center, 901 N.W. Lyman Road, Topeka, Kansas 66608.

ATTENDANCE: Board Members, Mr. James Adams, Mr. Fred Patton, Mr. James Andrews, Mr. Rich Eckert, Mrs. Susan Fowler-Hentzler, Ms. Christie Appelhanz, and Mike Mathes, Superintendent.

ABSENT: Mr. Frank Henderson Jr.

ALSO ATTENDING: Annie Diederich, Dennis Peerenboom, Terry Morrow, Patty Carter, Bob Horton, Rod Garman, David Holm, Candace LeDuc, Kaye Kabus, Judy Morrow, Don Pekrul, Sarah Brinkley, Peggy Hinck, Mary Beck, Angela Deines, and Brenda Burgett.

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by Board President Mr. James Adams. Mr. Adams led the Pledge of Allegiance.

2. PRESIDENTS REMARKS: Frank Henderson is attending a National School Boards Association advocacy conference in Washington, D.C. Congratulations to Jay Monhollon and the Seaman Softball Team for a successful season.

3. SUPERINTENDENT'S REMARKS: Mr. Mathes addressed the board on personal E-mail regulations.

4. PUBLIC COMMUNICATIONS: None

5. ADOPTION OF THE AGENDA: Mrs. Fowler-Hentzler made the motion to accept the agenda as amended, (moved item 8A to 7A) seconded by Mr. Andrews. Motion carried 6-0

6. DISPOSITION OF BUSINESS BY CONSENT:

Mrs. Fowler-Hentzler moved, seconded by Mr. Adams, to approve the Disposition of Business by Consent. Motion carried 6-0.

Business by Consent included:

A. Minutes - Approved

Approved the minutes from the 5/9/16 board meeting

B. Approval of Claims – Approved

May Handwrite Checks for Approval in June

92001-92035	FS Monthly Expenditures	
92036-92236	Main Monthly Expenditures	
92237-92252	FS Payroll Monthly Expenditures	

92253-92293	Main Payroll Monthly Expenditures	
92294	AT&T	\$1,492.92
92295	AT&T	\$9,543.40
92296	Westlake Hardware	\$60.52
92297	US Bank Voyager Fleet Sys	\$985.09
92298	Centerpoint Energy Services	\$10,499.33
92299	Cox Communications	\$3,926.57
92300	Kansas Gas Service	\$29.77
92301	Cox Communications (FS)	\$229.25
92302	Wal-Mart Community	\$1,691.76
92303	Business Card	\$37,852.01
92304	Denise R. Lolley	\$225.00
92305	Verizon Wireless	\$290.38
92306	AT&T Mobility	\$291.28
92307	Westar Energy	\$55,801.38
92308	BCBS of Kansas (FS)	\$4,074.20
92309	BCBS of Kansas	\$212,766.30

C. Classified Contracts – Approved

NEW CLASSIFIED CONTRACTS

Waylon Bahner – night custodian @ SHS

Dustin Oelke – bus mechanic @ Transportation

D. SUPPLEMENTAL CONTRACTS – Approved

CERTIFIED SUPPLEMENTAL

Brandon Callahan – SPED @ SMS – 2016-17

Josie Dease – ECSE @ LO – 2016-17

E. Certified Contracts – Approved

CERTIFIED CONTRACTS

Lauren Lamott – Kindergarten @ WI – 2016-17

Megan Hicks – ECSE @ LO – 2016-17

Megan Klaassen – Counselor @ EL – 2016-17

Dawson Elliott – History @ SFC – 2016-17

Sonya Cunningham – 2nd gr. @ LO – 2016-17

Zane O’Brien – Science @ SFC – 2016-17

Brandon Callahan – SPED @ SMS – 2016-17

Josie Dease – ECSE @ LO – 2016-17

Chris Goble – Science @ SHS – 2016-17

April Mills – Math @ SMS – 2016-17

Sheila Mumford – Business @ SMS/SHS – 2016-17

F. District Credit Card Expenses – Approved

G. Grants and gifts – Approved

1. \$5,851 grant from Cox Charities for the Robotics program at Seaman High School.
2. KSDE Fresh Fruit & Vegetable Program for Logan Elementary - \$27,100

H. Capital Outlay Bids – Approved

1. SHS Security Cameras and Server

Approved bid from Cytek for \$15,617 to replace six indoor security cameras and a server at Seaman High School. The cameras and server are on the State of Kansas A/V Contract #36413.

2. SHS/SFC Doors and Door Closures

Approved bid from Topeka Foundry for the following:

1. SFC Kitchen door closures (7)	\$2,505
2. SHS Food Service dishwasher door	\$5,885
3. SHS Lower East Doors	\$8,245
4. SHS Weight Room Doors (2 sets)	<u>\$8,705</u>
Total	\$25,340

3. SHS Fob Card Access

Approved bid to install a Fob Security Access System at SHS:

Sound Products \$16,700

4. Logan Elementary Phone System

Approved the bid from Data-Tel for \$27,117.75

5. Logan Elementary Security System

Approve a quote from Cytek for \$52,611 to upgrade the security system at Logan Elementary. The components of the system are on the State of Kansas A/V Contract #36413.

6. NH Food Service Hot Water Dispenser

Approved the bid from Sysco for \$1,600.07

7. District Concrete Replacement

Approved bid for the following concrete replacement projects:

1. Elmont Library Pit Ben Schreiner Construction	\$6,875
2. Bus Shop Apron ATM Concrete	\$21,980
3. SHS Parking Lot Ben Schreiner Construction	\$95,608

I. DISPOSAL OF DISTRICT PROPERTY -

Approved the disposal of 3 buses from the district service. Bus #32 and Bus #56 to go to auction and Bus #55 to be donated to the Boys & Girls Club of Topeka.

J. Resignations and Retirements - Approved

RESIGNATIONS

Jeanne Hurr – SPED Para @ LO – eff. 5/20/16
Nancy Kennedy – Kingergarten @ WI – eff. 5/20/16
Kimberly Simmons – ECSE Teacher @ LO – eff. 5/20/16
Autumn Fitten – SPED Para @ LO – eff. 5/20/16
Alex Raines – SPED Para @ LO – eff. 5/20/16
Ed Tolin – Psychology Teacher @ SHS – eff. 5/20/16
Blake Pierce – Biology Teacher @ SHS – eff. 5/20/16
Chelace Baughman – night custodian @ SHS – eff. 5/10/16
Stephanie Wywadis-Miller – Secretary @ SHS – eff. 5/31/16
Todd Stallbaumer – Asst. Boys Basketball Coach @ SHS
Glynis Kickhaefer – 1st Gr. @ LO – eff. 5/20/16
Mary Absher – Alternative Teacher @ LLC – eff. 6/03/16
Clayton Schrader – 6th Gr. @ LO – eff. 6/3/16
Sandra Padmanabhan – Psychologist – eff. 5/27/16

RETIREMENTS

Tammy Vinduska – Counselor @ EL eff. 5/20/16 – ASKING FOR INSURANCE

Marlene Taylor – Math @ SMS eff. 5/20/16 – ASKING FOR INSURANCE

K. Financial Information – Approved

7. DISCUSSION ITEMS

A. HEARD DISTRICT PROPERTY, CASUALTY AND LIABILITY INSURANCE PROPOSAL FOR 2016-17: Mr. Horton is working on getting lower rates for the insurance and will bring back the bids at the June 30th adjourned meeting.

B. HEARD CURRICULUM REPORT: Mr. Garman, Mrs. Diederich shared curriculum items, new class opportunities and accomplishments in the district.

C. HEARD FACILITIES REPORT: Mr. Horton updated the board on district maintenance and Storm Damage.

D. HEARD TECHNOLOGY REPORT: Mr. Morrow presented to the board information on work done this year by the technology department.

E. HEARD SPECIAL SERVICES REPORT: Mrs. Carter shared results of performance reports for the Special Services Dept. and updates about training of staff in the district.

F. HEARD CONSTRUCTION UPDATE: Mr. Holm shared where we are on the construction process, and shared the push to complete the punch list on the 3 elementary schools that have been remodeled.

8. ACTION ITEMS:

A. CONSIDER DISTRICT PROPERTY, CASUALTY AND LIABILITY INSURANCE PROPOSAL FOR 2016-17: Moved to discussion item 7A.

B. CONSIDER MEAL PRICES FOR 2016-17: Motion was made by Ms. Fowler-Hentzler seconded by Mr. Adams to approve a 10 cent increase in student and adult lunch prices and 5 cent breakfast prices. Motion Carried 6-0

C. CONSIDER BIDS: Motion was made by Mr. Patton seconded by Mrs. Appelhanz to approve the following bids.

1. Elementary Blended Learning Classroom Furniture
School Specialty (Round Tables, Kidney Tables, NeoRockers, Stools)
\$39,241.88
Precision Craft, Inc (Whiteboard Tables, Teacher Stations)
\$24,940.00

2. Northern Hills Elementary Phone System from Data-Tel in the amount of \$34,495.40

Motion Carried 6-0

9. PERSONNEL

- A.** Motion was made by Mr. Adams seconded by Mr. Andrews to approve the Retirement Health Benefit for Marlene Taylor (21 years employment) and Tammy Vinduska (30 years employment).

Motion Carried 6-0

- B. Motion was made by Mr. Adams seconded by Mr. Patton to go into Executive Session for a period of 15 minutes starting at 6:40 to discuss negotiations to protect the district's right to the confidentiality of its negotiating position and the public interest. The board invited Mr. Mathes, Mr. Horton and Mr. Peerenboom to join them. Motion Carried 6-0
Board returned at 6:55 no action was taken.
- C. 6:57 Ms. Applehantz made the motion seconded by Mr. Adams to go back into executive session for 8 minutes to discuss non-elected personnel. Motion carried 6-0

Motion Passed 6-0

Board returned at 7:05, no action was taken.

10. ADJOURNMENT

Mr. Patton made the motion seconded by Mr. Adams to adjourn the meeting till noon on June 30, 2016 to close out the financial books for the year and any other year-end business. Motion carried 6-0

7:07 p.m. meeting to continue on June 30, at noon.
Brenda Burgett, Board Clerk
Seaman Board of Education