

Board of Education Regular Meeting  
Unified School District #345  
August 08, 2016, 6:30 PM  
Seaman Education Center  
901 NW Lyman Road  
Topeka, KS 66608

**Official minutes of the regular meeting held August 08, 2016.**

The Board of Education, Seaman Unified School District 345, Shawnee County, Kansas, held a regular meeting August 08, 2016, 6:30 PM at the Seaman Education Center, 901 N.W. Lyman Road, Topeka, Kansas 66608.

**1. CALL TO ORDER**

The meeting was called to order at 6:30 PM by Board President Fred Patton.

**ATTENDANCE:** Board Members, Mr. James Adams, Mr. Frank Henderson Jr., Mr. Fred Patton, Mrs. Susan Fowler-Hentzler, Mr. Rich Eckert, Ms. Christie Appelhanz, and Dr. Steve Noble, Superintendent.

**ABSENT:**

**ALSO ATTENDING:** Annie Diederich, Dennis Peerenboom, Patty Carter, Bob Horton, David Holm, Jason Golder, Bob Sittenauer, Susan Sittenauer, Kyle Johnson, Katie McLaughlin, Molly McLaughlin, Olivia Romig, Tina Killman, Angie Bloom, Jen Shipp, James Andrews, Celia Liopis-Jepson, John, Romig, Tanya Romig, Julie McLaughlin and Brenda Burgett.

**2. PRESIDENTS REMARKS:** Mr. Patton announced the resignation of Board members James Andrews and Susan Fowler-Hentzler and thanked them for their years of service on the board.

**3. SUPERINTENDENT'S REMARKS:** Dr. Noble recognized and congratulated Christie Appelhanz for being named Rising Star for the 3<sup>rd</sup> Annual Women of Influence Awards.

**4. PUBLIC COMMUNICATIONS:** Presentation of Middle School History Day Project.

**5. ADOPTION OF THE AGENDA:** Mr. Henderson made the motion to accept the agenda seconded by Mr. Adams. Motion carried 6-0

**6. DISPOSITION OF BUSINESS BY CONSENT:**

Mr. Adams moved, seconded by Mrs. Fowler-Hentzler, to approve the Disposition of Business by Consent. Motion carried 4-2. (Eckert, Appelhanz)  
Business by Consent included:

**A. Minutes:** Approved the minutes from July 11, 2016 and July 26, 2016.

**B. Claims:** Claims approved:

**July Handwrite Checks for Approval in August**

93013	AB Painting & More LLC	\$750.00
93014	Apple Inc. C/O Apple Financial	\$361,857.36
93015	Centerpoint Energy Services	\$4,572.12
93016	Cox Communications	\$3,892.86

93017	AB Painting & More LLC	\$12,071.00
93018	AT&T	\$5,204.95
93019	Verizon Wireless	\$1,232.20
93020	Westlake Hardware	\$168.48
93021	Cox Communications (FS)	\$226.35
93022	US Bank Voyager Fleet Sys	\$1,096.48
93023	EMC Insurance Companies	\$5,118.98
93024	Kansas Gas Service	\$29.77
93025	AT&T	\$1,492.92
93026	AT&T	\$9,093.13
93027	United Heartland	\$52,391.00
93028	Wal-Mart Community	\$278.92
93029	Seaman USD345	\$274.93
93030	Business Card	\$18,030.18
93031	Sam's Club Direct	\$95.00
93032	Seaman High Enrollment Cash	\$300.00
93033	AT&T Mobility	\$213.49
93034	Westar Energy	\$75,004.84
93035	BCBS of Kansas Blue Choice (FS)	\$1,668.77
93036	BCBS of Kansas Blue Choice	\$28,289.62

**C. CERTIFIED CONTRACTS:**

None

**D. CLASSIFIED CONTRACTS:**

Jason Golder – Director of Facilities

Jessica Bogina – Secretary at SMS

Supplemental:

Jason Golder – Phone Stipend

James Andrews – Camp Bowser

**E. RESIGNATIONS AND RETIREMENTS:**

**RESIGNATIONS:**

Rebecca Garrison – SPED Para @ WI

Megan Oliver – 5<sup>th</sup> Gr. Teacher at LO

Kate Williamson – Sign Lang. Interpreter

Tiffany Steele – SPED Para @ LO

Becky Mackintosh – Read 180 Para @ SMS

Brittany Tefft – SPED Para @ EL

Rachele Hubbard – SPED Para @ EL

**F. SILVER LAKE BANK BOND PAYMENT RESOLUTION :** Approved

**G. APPROVAL OF CAPITAL OUTLAY BIDS:** Approved the following bids:

1. Approved bid from JAMF Software for Casper Suite for Mac OS X in the amount of \$34,775.

**H. FINANCIAL INFORMATION:** Approved

**J. GIFTS & GRANTS:** Approved KDHE Waste Tire matching Grants for Elmont, Logan, North Fairview, Northern Hills and West Indianola.

**K. ADVERTISING & FUNDRAISING ADVISORY COMMITTEE:** Approved Committee for Advertising and Fundraising policy review.

## 7. DISCUSSION ITEMS

**A. CURRICULUM UPDATE:** Mrs. Diederich updated the Board on Curriculum Items, Summer school, back to school activities, new staff, and enrollment.

**B. SPED REPORT:** Mrs. Carter updated the Board on SPED issues.

**C. EARLY CHILDHOOD REPORT:** Mrs. Diederich and Mrs. Carter updated the board on early childhood programs and needs in the district.

**D. TECHNOLOGY REPORT:** Mrs. Diederich shared Mr. Morrow's report on technology work being done in the district.

**E. FACILITIES REPORT:** Dr. Noble introduced Jason Golder as our new Director of Maintenance and Facilities. Mr. Horton shared the status of Hail Damage and repairs from the May storm and work being done at Northern Hills Elementary.

**F. HEARD CONSTRUCTION UPDATE:** Mr. Holm spoke to the board regarding construction updates.

**G. HEARD SCHOOL DISTRICT POLICE STANDARD OPERATING PROCEDURES:** Officer Phil McKay presented this new procedure manual to the Board.

**H. HEARD BOARD POLICY UPDATES AS RECOMMENDED BY KASB:** Dr. Noble presented the recommended changes to the board.

## 8. ACTION ITEMS:

**A. CONSIDER BOARD VACANCY RESOLUTION:** Motion was made by Ms. Appelhanz, seconded by Mrs. Fowler-Hentzler to notify the public of a Board Vacancy in positions 4A and 6C. Motion carried 6-0

**B. CONSIDER PUBLISHING THE 2016-17 BUDGET:** Motion was made, Mrs. Fowler-Hentzler seconded by Mr. Henderson to publish the budget and hold a public hearing on Thursday August 25<sup>th</sup> at noon in the Ann Minihan Board Room. Motion Carried 6-0

**C. CONSIDER TRANSPORTATION HANDBOOK CHANGES:** Motion was made by Ms. Appelhanz seconded by Mr. Adams to approve the changes in the District Transportation Handbook. Motion Carried 6-0

## 9. PERSONNEL

**A. TENTATIVE NEGOTIATED AGREEMENT:** No action was taken

**B.** Motion was made by Mrs. Fowler-Hentzler seconded by Mrs. Appelhanz to approve Salary Adjustments for Classified and Administrator Salaries in the amount of 2.0% as presented through the respective salary schedule.  
Motion Carried 6-0

8:16 Mrs. Fowler-Hentzler made the motion to go into executive session for 10 minutes

to discuss non-elected personnel, seconded by Mr. Adams. The board invited Dr. Noble, Mr. Horton and Mr. Peerenboom to join them.

8:26 Board Returned no action taken.

C. CONSIDER RESIGNATION: Motion was made by Mr. Henderson seconded by Mrs. Appelhanz to accept the resignation of Megan Oliver pending payment of \$1000 liquidated damages. Motion Carried 6-0

**10. ADJOURNMENT**

Mr. Patton moved, seconded by Mrs. Fowler-Hentzler, to adjourn the meeting until 12:00 PM on August 25, 2016 for the purpose to hold a Budget Hearing for the 2016-2017 budget. Motion carried 6-0.

Meeting adjourned at 8:28.

Brenda Burgett, Clerk  
Seaman Board of Education