

**UNIFIED SCHOOL DISTRICT #345 BOARD OF EDUCATION
REGULAR MEETING MINUTES**

November 14, 2016, 6:00 PM

Seaman Education Center, 901 N.W. Lyman Road, Topeka, Kansas 66608

Members Present:

James Adams, Frank Henderson Jr., Fred Patton, Rich Eckert, Christie Appelhanz, Karl McNorton, and Cherie Sage

Members Absent:

Administrators:

Jason Golder, Terry Morrow, Patty Carter, Rod Garman, Annie Diederich, Dr. Steve Noble, Bob Horton, Candace LeDuc, Dedra Raines

Others:

Susan Sittenauer, Maret Schrader, Jeremy Wells, Natalie Brodine, Dianna Brodine, Danielle Bailey, Mary Beck, Tammy Mitchell, Melissa Wells Martin, Sarah Brinkley, Tory Kanicki, Ali Gatewood, Donald Pekrul, Shellsec Martin

1. CALL TO ORDER	Fred Patton called the meeting to order at 6:02 pm.
A. Pledge of Allegiance	Fred Patton led the Pledge of Allegiance.
2. PRESIDENTS REMARKS	
A. SHS Teacher Maret Schrader finalist for KTOY	The BOE recognized Maret Schrader who was named 2017 Kansas Teacher of the Year Region 2 Secondary Finalist.
B. Lowell Milken Center for Unsung Heroes Discovery Award	The BOE recognized Jeremy Wells and Natalie Brodine, seniors in Susan Sittenauer's history class at Seaman High School for being awarded the \$2,000 second place Lowell Milken Center for Unsung Heroes Discovery Award.
3. SUPERINTENDENT'S REMARKS	
A. BOE Members/Superintendent Receive Training Recognition	Patton, Henderson, Adams, Andrews, Eckert and Noble received certificates for acquiring at least 25 leadership academy points.
B. CORE-5 Report	Dr. Noble shared the timeline of the Capital Outlay Revenue and Expense 5-Year Report.
C. KASB Annual Conference	Dr. Noble announced the professional learning opportunity at KASB in early December.
4. PUBLIC COMMUNICATIONS	
A. Addressing the Board	None
5. ADOPTION OF THE AGENDA	
A. Adopt the agenda	Approved the agenda as published. Motion: Christie Appelhanz Second: Karl McNorton Final Resolution: Motion Carried 7-0
6. DISPOSITION OF BUSINESS BY CONSENT	
A. Minutes	Approved minutes from the Oct. 10 board of education regular meeting minutes.
B. Resignations and Retirements	RESIGNATIONS Sarah Holthusen – Title 1 Para @ LO – eff. 9/7/16 Bob Sittenauer – Dir. Of Transportation – eff. 11/4/16 Sonya Cunningham – 2nd Gr Teacher @ LO – eff. 11/22/16 Jim Childs – Ind. Arts Teacher @ SHS – eff. 05/26/16 RETIREMENTS Robert Mike Brady – Custodian @ SMS – eff. 1/1/17 – 11 years Claudia Long – Speech Para @ LO/NH – eff. 6/1/17 – 26 years Larry Latimer – Social Stds. @ SHS – eff. 5/26/17 – 11 years Janet Krahe – SPED Teacher @ SHS – eff. 5/26/17 – 33 years Rojene Willard – Elem. Teacher @ WI – eff. 5/26/17 – 15 years Stephanie Munoz-O'Neil – Art Teacher @ SHS – eff. 5/26/17 – 34 years
C. Classified Contract	NEW CLASSIFIED CONTRACTS

Shanae Satter – Bus Driver
 Michael Price – Bus Driver
 Reesha Morgan – SPED Para @ WI
 Michael Lawrence – SPED para @ LO
 Sarah Maddock – SPED para @ NF
 Rachael Simon – Sign Lang. Inter.
 Karla Kennedy – Title 1 Para @ LO
 Tonia Bahner – Temporary Bookkeeper
 Darlene Regnier – SPED Para @ MLC/SHS
 Tony Ayala – Custodian @ SHS
 Emma Shaw – Physical Therapist Asst.
 James Wilson, II – Bus Driver – 4 hrs.
 Jackie Scott – Bus Para – 4 hrs. daily
 Ronna Blocker – Director of Transportation

CLASSIFIED SUPPLEMENTAL

Kevin Andes – Asst. Bowling Coach
 Ian Clinkenbeard – Phone Fringe
 Candace LeDuc – Clerk of the Board
 Mike Mathes – Landscaping

D. Certified Contract	Jennifer Piel – 2nd Gr. Teacher @ LO
E. Disposal of District Property	Approved
F. District Credit Card	Approved
G. Board Policy Update - AH	Approved
H. Gifts & Grants	Approved
I. Lease Agreement	Approved
J. KASB Delegate	Approved
K. Approval of Consent Agenda	Approved the consent agenda as published.

Motion: James Adams
 Second: Frank Henderson
 Final Resolution: Motion Carried 6-1 (Appelhanz)

7. DISCUSSION ITEMS

A. Hear Curriculum Report	Rod Garman and Annie Diederich updated the board on curriculum items.
B. 2017-18 Secondary Program Planning Guides	Rod Garman presented the first look at the 2017-18 secondary program planning guides.
C. Hear Special Education Report	Patty Carter updated the board on SPED items.
D. Hear Facilities Report	Jason Golder updated the board on maintenance work in the district.
E. Hear Technology Report	Terry Morrow updated the board on technology in the district.
F. Early Learning Initiative	Annie Diederich updated the board on the early learning initiative.

8. ACTION ITEMS

A. Financial Information/Claims	Approved financial information/claims as published.
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Motion: Rich Eckert
 Second: Karl McNorton
 Final Resolution: Motion Carried 7-0

9. PERSONNEL

A. Retirement Benefit	Approved the requested district health insurance retirement benefits. Claudia Long–Speech Para @ LO/NH–26 years–requesting insurance Larry Latimer–Social Stds. @ SHS–11 years–requesting insurance Motion: Rich Eckert Second: James Adams Final Resolution: Motion Carried 7-0
B. Executive Session	The board went into executive session to discuss non-elected personnel at 7:16 pm with BOE, Dr. Noble, Annie Diederich and Rod Garman for 15 minutes. Motion: Fred Patton Second: Frank Henderson

Board returned to regular session at 7:31 pm. No action taken.

The board extended executive session to discuss non-elected personnel at 7:31 for an additional 10 minutes with BOE, Annie Diederich, Rod Garman and Dr. Noble.

Motion: Rich Eckert
Second: James Adams

Board returned to regular session at 7:41 pm. No action taken.

The board extended executive session to discuss non-elected personnel at 7:41 for an additional 5 minutes with BOE and Dr. Noble.

Motion: Fred Patton
Second: Christie Appelhanz

Board returned to regular session at 7:46 pm. No action taken.

10. ADJOURNMENT

A. Motion to Adjourn

Meeting adjourned at 7:46 pm.
Motion: Karl McNorton
Second: Cherie Sage
Final Resolution: Motion Carried 7-0
